

Fee Policy



STATEMENT OF COMMITMENT

Zodiacs Gymnastics Club Inc. is committed to providing a gymnastics service to members of our community. Provision of this service is dependent on all participants of our programs becoming registered members of our club and paying their annual Membership Fee and Term Fees within the specified time frames.

POLICY APPLICATION

This policy applies to anyone wishing to participate in our gymnastic programs.

POLICY DEFINITIONS

1. “COME AND TRY SESSION”

Zodiacs Gymnastics Club Inc. offers a “Come and Try Session” to all new members. Upon enquiry, any new participant is entitled to attend an entry point class. This allows the new participant to sample our program prior to becoming a Participation Member of our Club. It also enables our coaches to assess the new participant to determine which program they are most suited to attend. In the vast majority of cases the new participant will remain in the age-appropriate entry point class. Occasionally the new participant may be offered a more advanced class.

At the completion of the “Come and Try Session” the new participant will be provided with relevant club information including Membership Application and information on Membership Fees and Term Fees. If the participant does not wish to attend further gymnastic classes there is no charge for the “Come and Try Session”. If the participant chooses to continue in our gymnastic program then he/she must become a registered Member of Zodiacs Gymnastics Club Inc. and agree to pay Term Fees as outlined below. The cost of the “Come and Try Session” for continuing participants, will be incorporated in the Term Fees.

2. PARTICIPATION MEMBERSHIP REGISTRATION

All participants choosing to attend our club’s Term Gymnastic Programs are required to become registered Members of Zodiacs Gymnastics Club Inc. To become a registered Member the participant must complete a Membership Application online and pay the annual Membership Fee.

New participants must complete the Membership Application and pay the annual Membership Registration Fee prior to commencing the first class following the “Come and Try Session”.

Previous Participation Members are required to complete the Membership Application Form and pay the annual Membership Fee prior to commencing the first class each year.

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Participation Membership to Zodiacs Gymnastics Club Inc. entitles the member to:

- Participate in gymnastic classes, competitions, events and displays organised by Zodiacs Gymnastics Club Inc.
- Membership to Gymnastics Tasmania
- Membership to Gymnastics Australia
- Personal Accident Insurance.

3. TERM FEES

All participants enrolled in Term Gymnastics Programs are required to pay Term Fees. Term Fees must be paid by the invoice due date. Families that have difficulty paying Term Fees in advance may pay the Term Fee in instalments, provided they have prior approval from the Club Registrar.

4. REFUNDS

Zodiacs Gymnastics Club Inc. has a NO REFUND POLICY. The annual Membership Registration Fee and Term Fees are non-refundable.

REQUIREMENTS AND RESPONSIBILITIES

This section specifies the roles and responsibilities of all members. In some cases, particular classes of members have the additional roles and responsibilities that are also specified below.

All Members must:

- Comply with this policy.
- Complete the Membership Application Form and pay the Annual Membership Fee within the time frame specified.
- Pay Term Fees fully and within the time frame specified.

Administrators:

The Club Registrar is responsible for:

- The distribution of club information regarding Participation Membership enrolment and payments and Term Fee payments to all new and existing participants.
- The collection of the Annual Membership Fee and Term Fee payments.
- Registering all Participation Members with Gymnastics Tasmania and Gymnastics Australia via the Gymnastics-On-Line Database.

POLICY BREACHES AND CONSEQUENCES

Zodiacs Gymnasts Club Inc. undertakes to deal with any breaches of the Fees Policy promptly, seriously, sensitively and confidentially.

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Disciplinary Action:

Disciplinary action will be taken by Zodiacs Gymnastics Club Inc. against any participant who is found in breach of this Policy.

Breach:	Outcome:
Failure to become a Participation Member, due to failure to complete the Membership Application Form or pay the Annual Membership Fee.	Participant is excluded from participating until the membership application form and payment have been attended to.
Failure to pay the Term Fees by the due date, unless prior arrangement has been made with the Club Registrar.	The participant will not be entitled to rejoin the class until payment is made in full or a payment plan is agreed to.
Outstanding fees at the end of a term.	Participant will not be entitled to attend classes in the next term until all outstanding monies are paid
Repeated breaches of the policy	Termination of Membership

CONFIDENTIALITY AND REPORTING

Zodiacs Gymnastics Club Inc. is responsible for administering this Policy and will keep confidential the names and details relating to breaches, unless disclosure is:

1. Necessary as part of the corrective process; or
2. Required by law.

FEES AND PAYMENTS

Enquiries: ejhickey.zodiacsgymnastics@gmail.com

- a) Membership is conditional upon full payment of the Membership Fee. The Membership Fee is not refundable.
- b) Members will ensure full payment of Class or Term Fees either up front or on a payment plan for the applicable term using the invoice number as the reference. Esidebit arrangements can be made via the Operations Manager.
- c) Payments received via Cheque or Money Order will incur a \$15 Administration Fee. Payments via a credit/debit card will incur up to a 3.0% processing fee - subject to Esidebit rates.
- d) Payments received via Bank Deposit will incur \$0 Administration Fee.
- e) Members understand that penalty fees may apply for late payment of full fees.
- f) Members understand that events, functions, uniforms and equipment throughout the Term or Membership may incur additional costs and these costs are the responsibility of the Member.

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- g) Members understand no refunds will be given for missed sessions. Please note, during a COVID-19 forced closure the Club will do its best to offer make up classes but this is not guaranteed. No refunds are given in a COVID-19 forced closure.
- h) Make up session(s) may be arranged, if class/es are missed. Make up sessions (if class is offered on multiple days on timetable) are available in the same term; however, cannot be carried over to the next term. Bookings are essential by email :
zodiacsgym.burnie@gmail.com
- i) Members understand full term fees are payable after attendance of three classes during the term.
- j) Members understand the gymnast will be unable to attend classes if term fees are outstanding from previous term(s).
- k) An annual family membership of \$140 applies for families with 3 or more children - please advise if you wish to claim this discount.
- l) New members are welcome to a no obligation free try. No charge if gymnast doesn't proceed, however full term fees will apply if gymnast enrolls.
- m) There is no fee reduction for missed class time or classes (unless under extenuating circumstances at the discretion of the management committee).